



# Niagara Regional Police Services Police Vulnerable Sector Checks

For residents of the Niagara region, there are two methods for obtaining a Police Vulnerable Sector Check (PVSC), which are as follows:

## Step 1: Choose Method 1 or 2

**Method 1 – Online:** <http://www.policiesolutions.ca/checks/services/niagara/index.php?page=pvsc>

- Create an account and apply for a **Police Vulnerable Sector Check (PVSC)**.
- Verification of identification and fee payment are all done electronically.
- Fee = \$20.00 +\$9.95 plus tax\*
- If no follow-up is required, completed document(s) will be mailed to applicants directly.
- If fingerprinting is requested, please contact GTYSC for a volunteer letter for NRPS.

**Method 2 – In person:** Niagara Regional Police Services (NRPS) station.

- Complete the GTYSC **Police Vulnerable Sector Check (PVSC)** in full.
- Take the completed PVSC to the NRPS during business hours with two pieces of ID.
- Fee = \$20 cash\*

**IMPORTANT:** Please send a copy of the PVSC **invoice** (provided online as PDF) or **receipt** (provided in person) to the GTYSC ([soccer@gtysc.com](mailto:soccer@gtysc.com)) with a copy to your division HL Convenor so that you will be put on the temporary approval list or you will NOT be permitted to coach. Please also send your mailing address to ensure that you are reimbursed by the Club.

## Step 2: To be Completed to Coach & For Reimbursement

**Collection of Completed PVSCs:** Paul MacLeod, GTYSC Lawyer, 32 Elm Street, Grimsby.

- Take completed Police Vulnerable Sector Check immediately to the GTYSC lawyer's office.
- Office staff will make a *copy* of the original PVSC and file it in the GTYSC folder.
- Please keep the original PVSC in a safe place in your personal files.
- The lawyer's office will send confirmation to GTYSC that the PVSC has been received and is in order.
- You will then be put on the approved GTYSC PVSC list.
- A police check is valid with GTYSC for four years, including the year of issue.

**IMPORTANT:** GTYSC does NOT receive a copy of your police check. DO NOT drop a copy off or email a copy to any GTYSC members under any circumstances.

\*The cost of the PVSC will be reimbursed when the PVSC has been received by Paul MacLeod's office.

For non-Niagara region residents: please contact your local police station to obtain a PVSC. You will still need to bring it to the GTYSC lawyer's office as per step 2 above.